NEPTUNE TWP BD OF ED-02503510 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised syste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (Off-Site Assessment Tool) (100H)	NEPTUNE TWP BD OF ED-02503510	107	06/08/2026	CAP Accepted

Corrective Action History

Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/11/2026 10:48 AM

CAP Accepted

Corrective Action Plan: Submitted by Nancy Cano 06/09/2026 08:36 AM

The finding was corrected by reviewing the notification requirements and obtaining Form 70 from SOARS. Form 70 will be uploaded into Mosaic and incorporated into our meal benefit application process for the 2026-2027 school year. This will ensure that households receive the required notification of meal eligibility, free breakfast eligibility, and Summer EBT information.

To prevent this finding from reoccurring, staff responsible for processing applications reviewed the required guidance and will use Form 70 for all eligibility determinations. The form will be included as part of the standard application workflow in Mosaic to ensure notifications are sent consistently.

Implementation Date: July 1, 2026.

Flagged by Corinne Santos-Hernandez 05/07/2026 02:31 PM

The SFA must notify households of students' eligibility for free or reduced-price meals using Form 70 – Notification to Household of School Meals & Summer EBT Eligibility, which provides the eligibility determination, explains that students approved for free lunch also qualify for free breakfast, and includes required information about Summer EBT along with an option for households to decline participation if they choose. It is strongly suggested that a SFA representative watch the Certification & Benefit Issuance Determining Officials webinar, which can be located in SNEARS under the Training Tab, for further guidance. Form 70 has been uploaded in the documents section of SOARS. Explain, in detail, how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.

NEPTUNE TWP BD OF ED-02503510 - Corrective Action Report (Detail)

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	NEPTUNE TWP BD OF ED-02503510	126	06/08/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/11/2026 10:49 AM CAP Accepted				
	Corrective Action Plan: Submitted by Nancy Cano 06/09/2026 08:40 AM The error was identified an corrected while the auditor was present. The lunch application was originally entered as Reduced, however it should have been approved as Free. Upon review, it was determined that the name of an infant household member was omitted from the application, resulting in the household size being entered as 4 instead of the correct household size of 5. The application was updated accordingly, and the eligibility status was corrected to Free. A new eligibility notification letter was mailed to the family on May 6, 2026, the same day the correction was made.				
	Flagged by Corinne Santos-Hernandez 05/07/2026 02:31 PM Incorrectly determined application was found during the State Agency review of the selected applications. Error was recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1). The application was incorrectly determined from Federal Reduced to Free. The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
Infant and Pre-K Meal Pattern	Infant and Pre-K Meal Pattern (Other Programs)	GREEN GROVE-2187	12	06/08/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 06/11/2026 10:48 AM CAP Accepted				
	Corrective Action Plan: Submitted by Caroline Grant 05/11/2026 07:49 AM Effective Immediately 5/11/2026 - Juice will only be served to Pre-K for breakfast. Fresh or Cupped fruit will be served at lunchtime.				
	Flagged by Corinne Santos-Hernandez 05/07/2026 02:31 PM Juice can only served once per day (including snack). Explain, in detail how the finding was corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged